



Position: Program Manager

Internal Position: Program Manager

Ironclad Req. # 100457

Position # 130473

Ironclad Technology Services LLC, a Service Disabled Veteran Owned Small Business has an opening for a **Program Manager** to join our growing company at Wright Patterson AFB located near Dayton, OH. This position is contingent upon contract award. Due to the nature of the work, only U.S. Citizens with Active Secret Clearances will be considered for this position.

The Program Manager shall be responsible for managing the delivery of functional, and some technical, assistance to The Assistant Secretary of the Air Force for Financial Management and Comptroller and Air Force Base Level Financial Services Office (SAF/FMFSO AFFSO) in the day-to-day operations for Financial Management Information Systems, Directorate of Operations and Technology.

DUTIES/RESPONSIBILITIES:

- Provide on-site functional support demonstrating a clear understanding of the business processes relating to Air Force financial management, budget, audit readiness, and systems.
- Organize, direct, and coordinate all contract programmatic activities.
- Work with product teams, stakeholders, and management to improve performance and outcomes.
- Serve as the primary point of contact to the client regarding overall and day-to-day service delivery.
- Ensure implementations and ongoing services are delivered on time, on budget, meet the customer's requirements and are delivered with the highest degree of quality.

SKILLS/EXPERIENCE:

- Experience in project management.
- Successful management of project tasks and coordination of employees in a financial management IT support services federal contract.
- Demonstrated experience managing, coordinating, and facilitating a team's efforts effectively and efficiently in a Time and Material/Labor Hour contracted environment within DoD.
- Demonstrated understanding of all aspects of the work, with the ability to direct the staff to perform successfully.
- Knowledge of Air Force management practices and program implementation.

QUALIFICATIONS/REQUIREMENTS:

- Bachelor's degree from an accredited institution in Business Administration, Finance, Accounting, IT Engineering, Computer Science or a related discipline.
- Ten (10) years of experience in project/program management.
- In lieu of a degree, additional 4 years of experience may be substituted.
- Active Secret Clearance
- PMP AND CDFM (with "A" Acquisition)

Ironclad Technology Services is an Equal Employment Opportunity/Affirmative Action Employer (EEO/AA) offering a comprehensive compensation package including: Health and Dental Insurance, Vision and Life Insurance, Short-Term & Long-Term Disability, 401 (K), Paid Time Off (PTO), Paid Company Holidays, Tuition Assistance Program and more.



Ironclad Technology Services is a Virginia based Information Technology and Business Consulting services company focused on supporting public and private sector customers as they tackle their most daunting information technology and business challenges. We focus on solving real world business problems through innovative thinking, a talented staff, and hard work.