

PUBLIC NOTICE FOR POSITION BEING FILLED UNDER DIRECT HIRE AUTHORITY (DHA) FOR FINANCIAL MANAGEMENT EXPERT

Opening and Closing Dates: 30 July – 13 August 2018 (11:59pm CT)

Position Title: Auditor

Series/Grade: GS-0511-13

Duty Location: USA Corps of Engineers - Huntsville, AL, Internal Review Office

Salary Range: \$89,612 - \$116,496

Work Schedule: Full-time

Appointment Type: Permanent

Travel Requirement: 25% temporary Duty Travel required

Who May Apply: U.S Citizens, nationals, or those who owe allegiance to the United States.

Relocation Expenses: Moving expenses may be authorized.

Qualifications Requirements:

Basic Requirement for Auditor:

A. Degree: Bachelor's degree (or higher degree) in accounting; or a degree in a related field such as business administration, finance, or public administration that included or was supplemented by 24 semester hours in accounting. The 24 hours may include up to 6 hours of credit in business law.

OR

B. Combination of Education and Experience: Must include at least 4 years of experience in accounting, or an equivalent combination of accounting experience, college-level education, and training that provided professional accounting knowledge. The applicant's background must also include one of the following:

(1) Twenty-four semester hours in accounting or auditing courses of appropriate type and quality.

This can include up to 6 hours of business law; OR

(2) A certificate as Certified Public Accountant or a Certified Internal Auditor, obtained through written examination; OR

(3) Completion of the requirements for a degree that included substantial course work in accounting or auditing, e.g., 15 semester hours, but that does not fully satisfy the 24-semester-hour requirement of paragraph A, provided that (a) the applicant has successfully worked at the full-performance level in accounting, auditing, or a related field, e.g., valuation engineering or financial institution examining; AND (b) a panel of at least two higher level professional accountants or auditors has determined that the applicant has demonstrated a good knowledge of accounting and of related and underlying fields that equals in breadth, depth, currency, and level of advancement that which is

normally associated with successful completion of the 4-year course of study described in paragraph A; AND (c) except for literal nonconformance to the requirement of 24 semester hours in accounting, the applicant's education, training, and experience fully meet the specified requirements.

In addition to meeting the basic requirement above, to qualify for this position you must also meet the qualification requirements listed below:

Specialized Experience: One year of specialized experience which includes providing complex auditing and accounting services, writing comprehensive accounting reports, constructing complicated financial evaluations and analysis, proficient in accounting software systems, utilizing sound judgement in financial and programs matters, managing financial and program issues, and risk management. This definition of specialized experience is typical of work performed at the next lower grade/level position in the federal service (GS-12 or above).

Some federal jobs allow you to substitute your education for the required experience in order to qualify. For this job, you must meet the qualification requirement using experience alone--no substitution of education for experience is permitted.

Responsibilities/Duties:

- 1) Performs the most complex analysis and evaluations related to all aspects of accounting, management control and risk management.
- 2) Performs a variety of audits that are usually without precedent and require the use of advanced auditing techniques in gathering and evaluating pertinent data. An example would be an audit that uncovers fraud, abuse or an illegal act and a trail of evidentiary material is not readily present.
- 3) Studies limited background material to gain program information and discover leads. Typically, this material would only include applicable Army and command regulations and, if any, Government Accountability Office (GAO) guidelines.
- 4) Prepares an audit program based on use of the most appropriate advanced audit techniques.
- 5) Conducts entrance conferences with management officials at the audit site.
- 6) Explains the purpose and procedures for the audit and answers questions.
- 7) Performs survey work to identify potential operating problems. For example, audits operating procedures and management practices of the activity.
- 8) Prepares lead sheets to identify any potential weaknesses in internal controls that need further study..

Conditions of Employment:

- 1) Must meet suitability for Federal employment
- 2) Will be required to provide proof of U.S. Citizenship
- 3) Male applicants born after December 31, 1959 must complete a Pre-employment Certification Statement for Selective Service Registration
- 4) Secret clearance may be required
- 5) Will be required to serve a 2 year probationary period
- 6) This is a Career Program (CP) 51 position
- 7) This is an Army Acquisition, Logistics and Technology Workforce position. Selectee must meet the positions requirements for Financial Management certification at Level 2 within 24 months of entrance on duty.

8) Financial Disclosure is required

How to Apply:

Please provide your current resume, transcript (unofficial copies are acceptable) and certification (if applicable) to:

Via Email: to CEHNC-DirectHireAuthority@usace.army.mil. Please ensure your email has the following subject line: Auditor, DHA for Financial Management Expert. Application packages will be accepted through 11:59pm CT on 13 August 2018.

***Application packages that are received after the closing date,
or do not contain resume will not be considered.***